



Community Lawyering Fellowship

Position: Community Lawyering Fellowship

Employee of: Community Partners (fiscal sponsor)

Reports to: Executive Director

Hours and Compensation: This is a full-time position, salary range from \$70,000-75,000.

Opportunity to move into a permanent position depended on funding.

Status: Exempt position

Fellowship Duration: 12 months

Who We Are: ÓRALE is building and sustaining a thriving immigrant-led movement to end the criminalization of immigrants and secure bold protections and opportunities that allow immigrant communities to thrive.

Recent Accomplishments:

- UndocuFundLBC- distributed over 1 million dollars in direct financial aid to undocumented families affected by COVID-19.
- Long Beach Justice Fund- advocated for and won the implementation of representation program for immigrants in the City of Long Beach.
- Long Beach Liberation Fund- provided immigrant families with the bond money to free their loved ones from Adelanto Detention Center.
- COVID-19 Relief Work- provided immigrant communities with real-time, on-the ground resource connection, culturally sound and cohesive COVID-19 education in Spanish regarding testing, vaccination, and booster information.

What We Do:

- ÓRALE supports the leadership development of immigrant leaders through political education, leadership programs, wellness resources, and shared advocacy.
- ÓRALE advocates and organizes to transform the systems and power structures (i.e. laws, budgets and policies) that impact our community.
- ÓRALE is a regional hub for information, services, and resources for the immigrant community.
- ÓRALE builds partnerships and is an integral force in local, state, and national coalitions that are advancing intersectional movements for justice.

The Position:

The Community Lawyering Fellow will work growing ÓRALE immigration legal intakes and responsible for growing ÓRALE legal empowerment strategies. The Fellow will also lead ÓRALE's Long Beach Justice Fund coalition. The Fellow will have the support of a small group of veteran community lawyers. The work performed by the Fellow may include direct services, public education/outreach, community work, or any combination of these.

Essential Functions/Responsibilities: The key responsibilities of the Community Lawyer Fellow include the following:

Legal Representation, Education, and Outreach:

- Helping to develop and expand legal empowerment strategies to address the needs of the immigrant community;
- Developing a network of pro-bono/low cost immigration attorneys to support community members;
- Coordinating ÓRALE immigration legal clinics;
- Conducting intake, consultations if fully licensed and referrals to the Long Beach Justice Fund;
- Conducting know your rights trainings and other trainings on immigration law and policy to a range of audiences;
- Supporting ÓRALE pardon campaigns and providing individualized technical assistance to local campaigns at the intersection of criminal and immigration law;
- When appropriate, and in collaboration with legal partners, providing legal services in a limited number of cases;

Advocacy and Coalitions:

- Leading ÓRALE's Long Beach Justice Fund coalition work;
- Representing ÓRALE in networks and committees related to immigration enforcement and the Long Beach Justice Fund;

Other Responsibilities:

- Interfacing with media, giving press interviews, and supporting with media campaign strategy;
- Supporting with grant proposals, reports, and supporting the execution of foundation grant deliverables, and representing the ÓRALE in meetings with funders and supporters;

- Traveling for trainings, meetings, and other events throughout California, and, at times, throughout the United States.
- Facilitating team meetings, attending all staff meetings and all organizational related meetings including fundraising events.
- Attending check-ins with the executive director on a bi-weekly basis and as needed.
- Managing calendar, setting goals, and creating a work plan.
- Any other work will be assigned as needed.

Desired Qualifications:

- Membership in a state bar or J.D. awaiting bar results;
- Demonstrated commitment to social justice and immigrant justice;
- Experience handling affirmative immigration applications and/or removal defense representation, including “crim/imm” analysis;
- Experience, exposure to, or interest in, policy work including legislative, administrative, or budgetary advocacy, at the local or state level;
- Experience working with a wide array of groups, including with individuals directly impacted by the criminal legal and immigration systems;
- Skilled in the ability to convey complex legal and policy issues to diverse audiences;
- Respect for cultural diversity, sexual orientation, and religious backgrounds.
- Candidates must be team players, demonstrate good listening and empathetic skills, be able to multitask and work under pressure.
- Strong oral and written communication, time management and organizational skills.
- Candidate must be comfortable in front of a camera and with public speaking, as this role will include participation in social media videos/reels, etc.
- Ability to analyze situations quickly and apply sound judgment
- Good interpersonal skills – ability to engage and build rapport with co-workers and regional/statewide partners.
- Experience working with immigrant communities.
- Adept at computer programs including Microsoft Word, Outlook, PowerPoint, Excel, and Google Suite.
- Bilingual, Spanish and English is a must.
- Must have reliable transportation, a valid driver’s license and car liability insurance
- Work authorization required. DACA recipients are encouraged to apply

Physical Demands

- Able to lift objects weighing up to 20 pounds.
- Able to stand, kneel or reach occasionally
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Work Environment

Currently, ORALE staff are working hybrid in the ongoing COVID-19 pandemic. This position will be required to be at the office two days a week in person. The position will be located in Long Beach, California.

Travel

- Travel within California may be required.
- Travel within the U.S. may be required.
- Overnight travel may be required.

Why join the ÓRALE team?

- We offer generous health benefits, salaries, 403b retirement options, and a monthly cell phone stipend to all staff.
- Clear community focus: our team gets to work with dedicated and growing community membership committed to the abolition of immigration detention and nurture immigrant leadership in our community.
- You'll be working with directly impacted staff who are dedicated and passionate about advocating for immigrant rights.
- ORALE will pay DACA renewals for impacted staff members.
- Every other Friday off to allow our team to recharge
- 11 paid Holidays, 2 Floating Holidays, cumulative vacation time, sick days; plus we are closed 3 weeks in December and one in the summer.

How to apply: Email a writing sample with relevance to this position. Send a resume, a cover letter, and contact information for two people who are familiar with your work, experience, and character.

Send materials to: maribel@orale.org. Review of materials will begin on June 1, 2024. Job will remain open until filled.

If you are selected for an interview, our team will contact you directly.

Community Partners® is an equal opportunity employer committed to a diverse and inclusive workforce. In addition, the organization will consider for employment qualified applicants with criminal histories in a manner consistent with the requirements of the Los Angeles Fair Chance Initiative for Hiring. We welcome applicants from diverse backgrounds and seek to hire qualified staff who reflect the rich diversity of the community we serve.